

Academic Policies and Regulations: Registration, Grading and Cumulative Performance

Readmission After Dismissal

Students who have incurred academic dismissal from the Traditional Undergraduate Program may apply for readmission after one calendar year. To apply for readmission, students must:

- 1 Take a minimum of twelve credits at another accredited institution of higher education and have maintained a minimum of a 2.0 grade point average. The student must submit an official transcript to have those credits considered in the application process and for transfer to Albertus Magnus College.
- 2 Submit a formal letter in writing that explains the issues or circumstances that led to inconsistent attendance or academic performance in the past and the specific steps the student will take to address these circumstances in the future.
- 3 Submit a completed application form.

Readmission will be approved or denied at the discretion of the Dean and Office of Admissions.

Students readmitted who are subsequently dismissed a second time shall be dismissed from the College and will not be eligible for readmission until after five years of non-attendance. In extreme cases in which dismissal resulted from extenuating circumstances, student's ineligible for readmission under the above regulations may appeal to the readmission committee and may be readmitted upon approval of the petition.

To apply for readmission after dismissal, students must complete all steps outlined in the readmission process.