

Programs

Master of Science in Healthcare Administration

(36 credits)

The Master of Science in Healthcare Administration, under the Tagliatela School of Business and Leadership, is a graduate professional degree designed for students who wish to acquire knowledge and skills in the five domains of health administration: communication and relationship management, professionalism, leadership, knowledge of the healthcare environment, and business knowledge and skills. The program prepares students for careers using their knowledge in various roles within the healthcare industry.

Upon completing the program of study in Healthcare Administration, students will:

- Demonstrate the five domains of healthcare administration.
- Demonstrate critical thinking and decision-making.
- Demonstrate health law and policy.
- Demonstrate personal and professional responsibility.
- Demonstrate healthcare financial management.
- Demonstrate health information technology.
- Demonstrate leadership skills and behavior.

Admission Requirements

- Bachelor's degree from a nationally or regionally accredited institution approved by the U.S. Department of Education (USDE) or the Council for Higher Education Accreditation (CHEA).
- Minimum cumulative grade point average of 3.0.*
- Proficiency in the business application of personal computers.
- For non-native English-speakers, a minimum score of 550 paper-based, 80 internet-based, or 213 computer-based on the Test of English as a Foreign Language .
- Proof of immunization in accordance with Connecticut state requirements.
- For fully online students, a driver's license or DMV photo identification is required.
- Applicants intending to use VA benefits submit a copy of their certificate of eligibility to a school certifying official.

The applicant must submit:

- Official transcripts from all nationally and regionally accredited degree-granting institutions, approved by the USDE or CHEA, attended.
- An essay (of 500-600 words, double-spaced) on their professional career interests, reasons for entering the program and expectations of the program.
- Two letters of recommendation from former professors or professional associates.

- **Applicants who do not meet the above G.P.A. requirement may be admitted to the program on a provisional basis. You may be required to complete preparatory courses or to earn a 3.0 cumulative grade point average before being fully admitted to the program.*
- Tuition and Fees

Costs vary by graduate program; please consult <https://www.albertus.edu/admission-aid/business-office/accelerated-degree-program/graduate-tuition-fees.php>.

- Application Fee: \$50.00
- Tutorial Surcharge: \$500.00 (for student requested tutorial)
- Thesis Continuation Fee: \$250.00 per registration period (within seven years of matriculation) until completion of the thesis.

Fees and rates are subject to change.

Transfer Credits

Albertus Magnus College will accept a maximum of 6 graduate hours from nationally or regionally accredited institutions approved by the U.S. Department of Education (USDE) or the Council for Higher Education Accreditation (CHEA) toward satisfying the program requirements. Such credits must have been completed prior to entrance into the program and must satisfy degree requirements. Transfer credits must have been completed with a minimum grade of 3.0 within the last five years. Transfer credits will be considered on an individual basis. Students must submit an official transcript showing proof of completion of the course(s) to be transferred. All requests to transfer credits must be completed prior to starting the program. Internal transfer students from other Albertus graduate programs must complete at least 50% of their requirements (15 credits) in the Albertus M.S. in Healthcare Administration program.

Accreditation

Albertus Magnus College is accredited by the New England Commission of Higher Education.

The Master of Science in Healthcare Administration is accredited by the State of Connecticut Office of Higher Education.

Program Format

Classes are offered in five, eight-week modules during the calendar year. All classes are fully online. On-ground courses may be offered with sufficient demand.

Academic Advisement

Admitted students are assigned a faculty advisor, typically the program director. Together the student and advisor will develop a program of study. Throughout the program the advisor will assist students with course planning, registration and regular academic review.

Course Load

Students may register for no more than 6 credits per mod.

Graduation Requirements

- Completion of all requirements within seven years of matriculation, including completion of the capstone course.
- Minimum cumulative grade point average of 3.0.
- Minimum grade in each course of 2.0.
- Payment of all tuition and fees.

Graduation with Honors

Master’s degree candidates who have a cumulative grade point average of at least 3.90 are awarded honors and will have the notation included on their transcript and diploma.

PROGRAM OF STUDY

REQUIRED CORE (36 credits)

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| MH 512 | Ethical Issues in Healthcare |
| MH 514 | Statistics for Healthcare Managers |
| MH 536 | Strategic Management of Healthcare Organizations |
| MB 521 | Managing Human Resources |
| MB 646 | Healthcare: Law, Policy and Systems |
| MB 647 | Financial Management of Healthcare Organizations |
| MB 648 | Healthcare Informatics |
| MOL 506 | Organizational Behavior |
| MOL 507 | Critical Thinking and Decision Making |
| MOL 508 | Servant Leadership |
| MP 504 | Labor-Management Relations |
| MH 660 | Healthcare Administration Capstone |

**Master of Science in Healthcare Administration: 4 + 1 B.S./M.S.
(Traditional Undergraduate Students Only)**

This program is designed for traditional undergraduate students who have demonstrated an ability to excel and a desire to obtain a Master of Science in Healthcare Administration degree in a minimal amount of time.

A total of 156 credits are required to receive both the Bachelor of Science and Master of Science in Healthcare Administration. Of these, 120 credits are completed in the undergraduate program and 30 credits in the graduate program. During senior year, students take 2 graduate courses. There is no extra cost to the student for these credits during their undergraduate study if they have been accepted into the 4 + 1 program.

Students should apply to the Master of Science in Healthcare Administration program during the spring of their junior year and must have an overall G.P.A. of 3.5 to be accepted into the 4 + 1 program. At the time of acceptance, students will be assigned a graduate faculty advisor in addition to their undergraduate faculty advisor.